
Terms of Reference: Research & Scholarship Strategy Committee

Date of approval:	December 2014, Academic Council
Date of Last Review:	March 2017, Academic Council
Date for review:	November 2018
Version	V4.0
Chair:	Deputy Vice Chancellor (Research)
Secretary:	Research Administrator

Context

The Research and Scholarship Strategy Committee reports to Academic Council and focuses on research and scholarship activity and development across the School. It takes responsibility for the assurance and enhancement of research activities of the University College of Osteopathy (UCO).

Terms of Reference**Acting on behalf of Academic Council;**

- 1) To define and promote the UCO'S Research and Scholarship Strategy and operational plans.
- 2) To monitor progress towards implementing the UCO's Research and Scholarship Strategy.
- 3) To develop and consider the implementation of new areas of research and enhancing scholarship.
- 4) To identify and plan resource allocation to enable delivery of the Research and Scholarship Strategy for consideration by Academic Council as part of the annual budgeting cycle.
- 5) To review and recommend to Academic Council new/significant changes to research degrees.
- 6) To monitor the research elements of the Professional Doctorate (Part 2).
- 7) To report annually to the Academic Council the Committee's Activity, including action plans for the coming year.
- 8) To receive and consider the Annual Monitoring Reports of all research degrees.
- 9) To manage, keep under review (including efficiency and effectiveness) the UCO's research ethics process on behalf of Academic Council.
- 10) To produce an Annual Research and Scholarship Report for the Academic Council.
- 11) To monitor adherence to the Research Integrity and Governance Policy.
- 12) To monitor Research and Scholarship Strategic Plans.

Frequency of Meetings

3 per year

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Composition and Conditions of Membership

Deputy Vice-Chancellor (Research) (Chair)

Head of Research

Course Leader Professional Doctorate

External Member from other HEI

Member of the research team

Member of the learning resources team

Research degree student representative

In attendance:

Principal, Vice Principal (Education), CPD Manager, Dean of Academic Development, Head of Clinical Practice are invited to attend as per the agenda.

Quorum

Meetings will be quorate provided the Chair (or alternate Chair) and 50% of the other members are present.

Reporting and Sub-Committees

Reports to:

Academic Council

Receives reports from:

Research Ethics Committee

Amendment Record:

Date of Amendment	Type & Summary of Amendment	Amendment Approved By
Mar 2017	Major: Additional Terms of Reference to reflect new Research Integrity and Governance Policy and monitoring of Research & Scholarship Strategic Plans. Amendment to frequency of meetings. Amendment to Membership.	Academic Council
Aug 2017	Administrative - Amendments to update institution name change from British School of Osteopathy to University College of Osteopathy.	PRAG Chair
Nov 2017	Administrative – Amendment to change the title of Vice-Principal (Research) to Deputy Vice-Chancellor (Research)	PRAG Chair