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**Terms of Reference: Occupational Health Committee (OHC)**

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<b>Date of Approval:</b>	December 2013, Academic Council
<b>Last Reviewed:</b>	March 2017
<b>Date for Review:</b>	March 2018
<b>Version Number:</b>	V5.0
<b>Chair:</b>	Student Support Manager
<b>Secretary:</b>	Academic Registrar

**Context**

The Occupational Health Committee is a standalone committee that meets when required to consider reasonable adjustments to the methods of learning and assessment through which students acquire and demonstrate osteopathic competences, for students/potential students who have declared or have an observed significant health issue or disability.

**Terms of reference**

1. To consider students' or potential students' health or disability issues and to recommend reasonable adjustments, where possible, to the methods of learning and assessment.
2. To review the health and fitness status of students with a chronic or progressive illness and advise on new adjustments if needed.
3. If no reasonable adjustments can be made without compromising osteopathic competencies then the committee refers the student/potential student to the Fitness to Practice and Professional Behaviour Procedure.
4. To advise the relevant Portfolio Board of the potential implications reasonable adjustments might have on teaching and learning.

**Composition and conditions of membership**

- Student Support Manager
- Course Leader
- Head of Clinical Practice
- Occupational Health Practitioner (when required)

**Quorum**

All members must be present for the committee to be quorate. In the absence of one or more members, a nominated deputy may attend to represent them.

**Reporting and Sub-Committees**

The Occupational Health Committee reports to the relevant Portfolio Board.

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**Amendment Record**

<b>Date of Amendment</b>	<b>Type &amp; Summary of Amendment</b>	<b>Amendment Approved By</b>
Dec 2013	Major – Addition of a Term of Reference.	Academic Council
March 2014	Administrative – Amendments to reflect current role titles.	Committee Chair
March 2017	Administrative – Amendments to reflect current role titles.	Head of Quality
Aug 2017	Administrative - Amendments to update institution name change from British School of Osteopathy to University College of Osteopathy.	PRAG Chair

AGREED